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P24 – Access Control Policy

01.08.2023

McLANACHAN
TRANSPORT LTD
UK & EUROPEAN DISTRIBUTION

P-24 Access Control Policy

As part of our commitment to Information Security we have systems in place to control access to all controlled information and information security equipment. Access to systems is granted following the principle of 'Least Privilege' which means only sufficient access as required for a particular purpose is given.

User Account Management

All users are given unique login details to ensure each account can be identified. A register of logins is maintained to detail all the systems where authenticated access controls are in place and what users have access. Procedures are in place to ensure access rights are reviewed and removed when access is no longer required.

Where required the system administrator shall retain confidential authentication information to validate the identity of users.

System Access

Access to systems and secure areas will be controlled and reviewed on an ongoing basis with checks to ensure only authorised users are able to access secured systems. Systems are also be in place to log and monitor access and any attempted or actual unauthorised access will be reported as a security incident.

User Responsibilities

All users are required to adhere to all company policies covering use of IT equipment, data protection and management of passwords. User accounts should not be shared with any other users.

Users should immediately report any issues relating to the access of secured systems.

Approved by:

Damian McLanachan

Managing Director
McLanachan Transport

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